



PLYMOUTH-CANTON
COMMUNITY SCHOOLS

GLOBALLY FOCUSED. LOCALLY CONNECTED.

Online Course Enrollment Request Form 2017-2018

Student Name _____ Grade _____ Term _____
School _____ ID # _____ Counselor _____ Date of Birth _____
Student email address _____

Only enter the name of the course you are interested in taking. **Do not write in a second choice in Course 2** – this is meant only for students taking two online courses.

Course 1

Local Title _____
(name of course as it appears in statewide catalog)

Course Provider _____
(name school entity offering course)

School Period: 1 2 3 4 5 6
(circle one)

Course 2

Local Title _____
(name of course as it appears in statewide catalog)

Course Provider _____
(name school entity offering course)

School Period: 1 2 3 4 5 6
(circle one)

Student Signature

I consent to this request:

Parent Signature

.....
For School Use Only: The student’s mentor will be: _____



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School Response

The above student request has been: _____ approved _____ denied (Reasons cited below)

- € The student already earned credits for the course (so the student would be repeating a course).
- € The online course would not generate credits for the student's transcript.
- € Enrollment in the online course is not consistent with the student's graduation requirements or with the student's career interests.
- € The student does not have the prerequisite knowledge or skills for the course.
- € The student has failed a previous online course in the same subject.
- € The online course is of insufficient quality or rigor.
- € The cost of the online course exceeds the amount allocated to a course under Section 21f unless the pupil's parent or legal guardian agrees to pay the cost that exceeds that amount.
- € The online course enrollment request does not occur within the same timelines established by the district for enrollment and schedule changes for regular courses.

Counselor Signature

Date

Pupil Accounting

Date

Administration (Assistant Principal or Principal)

Date