



Farrand Elementary School Zoom Norms During LIVE (Synchronous) Teaching

What is expected of me On-Camera and Off-Camera?

	What should I do?
<h2>Entering Zoom</h2>	<ul style="list-style-type: none">• Type "here" or "present" or a pleasant "hello" in Chat.• Wait patiently for the lesson to start.• Chat comments are reserved for appropriate greetings only.
<h2>Exiting Zoom</h2>	<ul style="list-style-type: none">• Type "done" or "leaving" or a pleasant "goodbye" comment in Chat• Stay in the meeting until your teacher dismisses you or the class.
<h2>On-Camera</h2> <p>when the teacher is actively teaching and speaking with you or the class</p>	<ul style="list-style-type: none">• Be seated in your learning place where you can write and follow the lesson.• If possible, have a space free of distractions (TV, music, family members talking, video games, etc.).• Keep video on as much as possible to show you are participating.• Keep audio muted unless called on to speak.• Use Raise Hand and Reaction features of Zoom appropriately when needed.• Be an active learner (awake, engaged, and ready to learn) and follow along with the lesson.• When your camera is on, try to keep your face in the camera window.• If you must eat or drink while in class, do it quietly.• Stay focused on your teacher.
<h2>Off-Camera</h2> <p>when you are working independently while still in Zoom</p>	<ul style="list-style-type: none">• Stay in the Zoom meeting for the entire period.• Work diligently on the assigned work at your learning place.• Keep video off if preferred.• Keep audio on mute.• Turn video and audio back on to get help from the teacher.• Use "Raise Hand" and "Reaction" features of Zoom appropriately when needed.• If you need a break, let your teacher know you're leaving.• Leave video games and other screen time for after school hours.• Remain focused on the topic. Avoid distracting yourself with unrelated websites and topics.