



## **K-12 Shared Living Arrangement**

If you live in a residence that is owned or leased by someone other than one of the students' parents, you will need to make an appointment with the Student Services Department to sign a residency affidavit. The following documents will be needed:

- **For the parent** – the affidavit you will be asked to sign states that you reside in someone else's residence, that you have no other residence and that you agree to notify the school immediately if you should move. The parent must provide two pieces of first class mail they receive at this residence addressed to the parent only, not in care of the homeowner/leaseholder. Examples:
  - Bank statement
  - Car payment
  - Car insurance
  - Cellular bill
  - Credit card bill
  - Forwarded mail with the yellow label

The following will not be accepted as proof of residency: driver's license, Michigan ID, voter registration.

- **For the resident** – the affidavit you will be asked to sign states that the parent resides in your residence with their child or children and that falsifying this information could result in criminal penalties for perjury. The resident must provide:
  1. A property tax statement **and** recent utility bill
  - or**
  2. A signed lease **and** recent utility bill.

Because the form must be signed and notarized, the parent and homeowner will be required to provide picture identification.

Once you have the documents ready, please schedule an appointment [here](#).