



## Policy Advisory Committee Meeting Minutes

Plymouth-Canton Community Schools  
April 26, 2022 – 5:30 p.m.  
Meeting Location: Collaboration Conference Room  
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Patti McCain, Chris Allan, Monica Merritt, Anupam Sidhu, Kurt Tyszkiewicz, Shawn Wilson, Sheri Frader

Others Present: Jeremy Chisholm, Denise Lilly

Committee Absent: Liz Vartanian-Gibbs, Aamina Ahmed

1. The meeting was called to order at 5:35 p.m. and Member McCain welcomed the group.
2. Citizens Comments: None
3. The Meeting Minutes from March 22, 2022 were reviewed and approved.
4. Policy Timeline was reviewed by Kurt Tyszkiewicz.
5. Old Business

- Policy #8390 – Animals on District Property

*Mr. Tyszkiewicz forwarded the updates for this policy via email prior to this meeting. The updates included the recommendations from the attorney.*

*This policy is ready to move forward to the Board for a first reading.*

- Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency)

*Mr. Tyszkiewicz reviewed the additional information and confirmed that we do have two factor authentication. NEOLA is recommending these changes for alignment purposes.*

*A question was asked regarding protocol in case of a breach. Since this is a government entity, Michigan State Police would contact us.*

*A suggestion was made regarding adding verbiage to the Administrative Guidelines stating that staff will be notified in the event of a breach.*

*This policy is ready to move forward to the Board for a first reading.*

## 6. New Business

- Policy #1662 – Anti-Harassment (of Board members)

*Mr. Tyszkiewicz reviewed the current policy.*

*Mr. Chisholm explained that we can regulate the behavior of our Staff, Board and Employees but we can't regulate behavior of community members because of their 1st Amendment rights.*

*During Public Comments at Board Meetings, some Board Members have felt threatened. Mr. Chisholm explained that due to the Open Meetings Act, we can only remove someone for disturbing the peace. We cannot remove someone for using abusive language. Instead, we can take a recess to break the momentum of the aggressive person.*

*Further discussion regarding options to change the direction of the conversation were presented.*

*This was for discussion only - no changes are being made.*

- Policy #6325 – Procurement-Federal/Funds (regarding women and minority-owned businesses)

*Mr. Tyszkiewicz reviewed the current policy. This policy is in reference to Federal Grants and Funds. Mr. Chisholm will bring forward recommendations for changes.*

*Mr. Tyszkiewicz also presented a sample of an Administrative Guideline regarding procurement that can be adopted.*

*At the request of a Board member, Mr. Chisholm will look into a Responsible Contracting Policy.*

*This was for discussion only - no changes are being made at this time.*

- Policy #8320 – Personnel Files

*Mr. Tyszkiewicz reviewed the suggested updates. Mr. Chisholm suggested that the language regarding "third party" on page 31 be updated as if the union requests contact information, we are required to provide it.*

*This policy is ready to move forward to the Board for a first reading once Mr. Chisholm sends the revised language which Mr. Tyszkiewicz will email to the committee prior to the next meeting.*

- Policy #8400 – School Safety Information

*Mr. Tyszkiewicz reviewed the proposed updates. A question was raised as to why "registered sex offender" was removed. Mr. Chisholm explained that there was a change to the law.*

*A question was asked about whether we could include information on required reporting with regard to Race Based Trauma, Hate and Bias and other targeted groups.*

*Mr. Chisholm was asked to define "violent occurrences".*

*Mr. Chisholm will provide suggestions for additional changes.*

*This policy is ready to move forward to the Board for a first reading.*

- Policy #8500 – Food Service

*This item is tabled until the next meeting.*

- Policy #8510 – Wellness

*This item is tabled until the next meeting.*

*It was suggested that Administrative Guideline 2260 and Policy 5517.01 be reviewed and updated.*

*Board members requested Dr. Merritt provide an update with regard to Policy 2260.03 Educational and Rational Equity. Dr. Merritt informed the committee that leadership continues to work on MiStar and on reporting and how we process schedule changes should it become necessary. She mentioned that we are continuing to communicate. She mentioned that we are following the Threat Assessment Policy which will work on clarifying the processes and procedures. She mentioned that the reporting mechanism for student reporting is 24-48 hours for follow-up communication and that specific guidelines will be developed for accountability. Finally, she indicated that meetings with leadership will take place over the next couple of weeks.*

#### 7. Future Scheduled Meeting Dates

- May 24, 2022
- June 28, 2022

The meeting was adjourned at 6:49 p.m.