



## Policy Advisory Committee Meeting Minutes

Plymouth-Canton Community Schools  
March 22, 2022 – 5:30 p.m.  
Meeting Location: Collaboration Conference Room  
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Chris Allan, Monica Merritt, Anupam Sidhu, Kurt Tyszkiewicz, Liz Vartanian-Gibbs, Shawn Wilson, Sheri Frader

Others Present: John Kava, Denise Lilly, Erin Demarest

Committee Absent: Aamina Ahmed, Patti McCain

1. The meeting was called to order at 5:30 p.m. and Member Sidhu welcomed the group.
2. Citizens Comments: Ms. Erin Demarest commented on permitting therapy dogs on school property. She offered to answer any questions regarding the subject. Protocol does not allow for questions and answers during the Citizens Comments however Ms. Demarest was invited to remain for the discussion on Policy 8390 - Animals on District Policy.
3. The Meeting Minutes from February 22, 2022 were reviewed and approved.
4. Policy Timeline was reviewed by Kurt Tyszkiewicz.
5. Old Business
  - Policy 3362/4362 – Anti-Harassment
  - Policy 5517 – Anti-Harassment

*Mr. Tyszkiewicz indicated that these two policies will be reviewed together. They pertain to changes in terminology and definitions that are consistent with the latest regulations by the US Department of Education, specifically related to Title IX regulations. Mr. John Kava, Legal Counsel, answered questions posed last month with regard to harassment, specifically Title IX. He explained the definition of "sufficiently severe". He assured the committee that all allegations of sexual misconduct are investigated through a Title IX lens.*

*These policies are ready to move forward to the Board for a first reading.*

- Policy #8390 – Animals on District Property

*Mr. Tyszkiewicz reviewed the current policy regarding Animals on District Property. This policy is geared towards Service Animals (Service Dogs). Mr. Kava will make recommendations on including specific language to the policy referring to Therapy and Comfort Animals and Ammunition Animals. He suggested the policy include a chart with details as to the requirements for each type of animal*

*(ie, required certifications, proof of training, vaccinations, who is responsible for the care of the animal, etc.).*

*Mr. Tyszkiewicz suggested that Mr. Kava email his recommendations to him and once received, he will forward them to the committee for review prior to the next meeting.*

*There was a question regarding whether there will be any liability to the District should the animal be injured or injure someone. Mr. Kava explained that the handler of the animal will be required to sign a release before bringing an animal onto district property.*

*It was decided by the committee to bring this policy back to the next meeting for additional review.*

- Policy 5341 – Emergency Medical Authorization
- Policy 5342 – Do Not Resuscitate Orders (DNR) for Minor Students (New)

*Mr. Tyszkiewicz indicated that these two policies would be reviewed together. Policy 5341 is being revised and policy 5342 is new. This new policy is necessary to comply with new DNR laws required for students.*

*These policies are ready to move forward to the Board for a first reading.*

- Policy 5343 – Physician Order for Scope of Treatment (Post) (New)

*Mr. Tyszkiewicz indicated that this new policy is necessary to comply with new treatment laws required for students.*

*This policy is ready to move forward to the Board for a first reading.*

- Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency)

*Mr. Tyszkiewicz reviewed the revisions that need to be made in order to comply with background checks. There was a question regarding pg 39 item 7 regarding passwords. Does the agency performing the background check use multifactor authentication? Mr. Tyszkiewicz will check with the agency. It was suggested that verbiage be added to the chart on pg 40 under column 3 row 1 to include encryption. On pg 41 item B, add verbiage regarding notifying users if there has been a breach of data.*

*It was decided by the committee to bring this policy back to the next meeting for additional review.*

## 6. New Business

*It was suggested that a policy be created that expands working with minority owned businesses.*

## 7. Future Scheduled Meeting Dates

- April 26, 2022
- May 24, 2022
- June 28, 2022

The meeting was adjourned at 6:19 p.m.