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Finance & Operations Committee

June 9, 2022

MINUTES

Meeting called to order by Committee Chair: Kehoe 4:01 p.m.

Board of Education members present: Kehoe, Brooks Christenson

District staff present: Piesz, Kling, Gruszczynski, Welch, Salzer, Jory

Citizen Representatives present: Roderique, Paton **Other Citizen(s):** none

Also in attendance: Todd Fleming from ABM, Brian Jessie from Barton Malow

Public Comments - none.

Approval of Prior Meeting Minutes – May 19, 2022 - approved.

ABM MOU #3 Proposal for 2022-23 – Mr. Fleming is here because Member Kehoe requested that ABM provide an attachment to clarify the MOU #3, specifically the 2.3% increase in year over year costs. The MOU was presented at the Board of Education Meeting that was held on May 24th, 2022. It will be presented for final reading on June 14, 2022. Mr. Fleming is here to answer any questions that remain. Member Kehoe has concerns that the pricing review still isn't clear because it does not show MOU #2 pricing, only the initial contract cost, and the new proposed MOU. The MOU #2 was signed in December 2021 to include the paying of snow days to ABM staff. Member Kehoe believes that no more changes need to be made to the item prior to final approval.

Water Main Easement for Bid Package #HS-2 - We need to move the east and west water mains near Plymouth HS due to the BP HS-2 construction. Every time we move a water main the Board needs to approve the easement. Member Kehoe confirms that these will be presented for first and final reading on Tuesday evening.

Bid Package #EL-2 P.A. Systems – This resolution is to award the contract to SoundCom Systems for the equipment and installation of new PA systems at the BP #EL-2 buildings, Bird, Miller, and Smith. Smith already has a relatively new paging system and therefore the cost is substantially less for this building compared to the other two elementary schools.

Discovery MS Emergency Chiller Update – At Discovery Middle School, we have been experiencing issues with one of the two chillers, and then the second chiller developed a leak. This equipment is 22 years old and we are unable to get repair parts. Mr. Gruszczynski is working with Trane, JCI, and Carrier, to come up with a plan to utilize the equipment we already have in order to keep one of the chillers going. Each company is coming up with a proposal for a replacement chiller. In addition, we plan on renting a chiller for the next 5 months. There is currently a 30 week lead time to purchase a replacement chiller. A recommendation will be presented at the next F & O meeting.

Review of Proposed Budget (All Funds) ahead of June 14, 2022 Budget

Hearing – Ms. Piesz begins by previewing the 2022 Tax Rate Form L-4029 that shows that we have a non-homestead tax rate of 18.00 mills. The non-homestead millage will come up for renewal in 2024. The other amount noted on the form is the debt millage, which will remain at 4.00 mills.

Ms. Piesz presents to the committee the 2022-2023 Proposed Budget Presentation ahead of the June 14th Annual Public Budget Hearing. This presentation includes a financial update for fiscal year 2022, information about foundation allowance and enrollment, information on our 18 mills non-homestead operating millage, the 4.00 mills debt millage, the process and timeline that the budget development followed, the revenue assumptions, the expenditure assumptions, and a preview of the 2022-2023 General Fund budget numbers. Ms. Piesz explains what costs are contained in each category, and answers questions around the year over year variances.

Adjourned: **5:18 p.m.**