



Policy Advisory Committee Meeting Minutes

Plymouth-Canton Community Schools
May 24, 2022 – 5:30 p.m.
Meeting Location: Collaboration Conference Room
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Patti McCain, Chris Allan, Dr. Monica Merritt, Anupam Sidhu, Kurt Tyszkiewicz, Dr. Liz Vartanian-Gibbs, Aamina Ahmed, Sheri Frader

Others Present: John Kava, Dr. Denise Lilly

Committee Absent: Shawn Wilson

1. The meeting was called to order at 5:32 p.m. and Member McCain welcomed the group.
2. Citizens Comments: None
3. The Meeting Minutes from April 26, 2022 were reviewed and approved.
4. Policy Timeline was reviewed by Kurt Tyszkiewicz.
5. Old Business

- Policy #8400 – School Safety Information

Although this policy was originally slated to go to the Board for a first Reading, Mr. Tyszkiewicz explained that it is being brought back to discuss Mr. Chisholm's opinion letter. Mr. Kava reviewed the suggestions provided by Mr. Chisholm. Discussion took place regarding the verbiage in the Michigan State Board of Education and the Administrative Guidance 5517.01 on Anti Bullying. It was suggested that verbiage be added to Policy 5517.01 and Administrative Guideline 5517.01.

Extensive discussion took place regarding threat, what it means and what the consequences are for violators.

A question was asked regarding how often the Student Code of Conduct was updated. Yearly.

Student Code of Conduct is part of the Student Handbook. A committee meets annually to discuss and update the Student Handbook including the Student Code of Conduct.

A question was asked regarding whether community members are part of the Student Handbook Committee. Yes, there will be a community member on the committee this year.

It was suggested that we continue to make sure there is consistency of language being used in our policies and guidelines as well as other documents such as the Student Handbook and Student Code of Conduct.

Dr. Merritt explained “zero tolerance” and that the Code of Conduct explains the reporting layers. We are auditing the Code of Conduct this summer.

Mr. Kava warned against using the terminology “zero tolerance”.

We are developing a FAQ (Frequently Asked Questions) document to provide additional information.

We are working with ADL (Anti-Defamation League) to make our district a “No Place for Hate” district.

This policy is ready to move forward to the Board for a first reading.

- Policy #6325 – Procurement-Federal/Funds (regarding women and minority-owned businesses)

Mr. Kava reviewed the opinion letter provided by Mr. Chisholm. It was noted that should we decide to use verbiage other than what is recommended by NEOLA, we need to stipulate that we are not using their policy.

It was noted that Ann Arbor Schools does not use NEOLA and they have a policy on Procurement - Federal/Funds. We can review their procurement policy and adopt something similar, if we so choose.

Mr. Kava explained that we cannot put a specific number or quota in the verbiage.

Dr. Merritt mentioned that we are working to establish relationships with minority owned businesses in order to encourage them to bid on our projects.

This policy will be brought back to the next meeting for further review.

6. New Business

- Policy #8500 – Food Service

Mr. Tyszkiewicz reviewed the proposed updates.

Food and Nutritional Services sends communication to families regarding this program.

The policy is ready to move forward to the Board for a first reading.

- Policy #8510 – Wellness

Mr. Tyszkiewicz reviewed the proposed updates.

A question was raised regarding whether we provide access to drinking water. Yes.

Discussion took place regarding allowing only 15 minutes for students to eat their lunch. Mr. Tyszkiewicz explained that 15 minutes is the minimum amount of time and that it is typically more.

It was requested and agreed that we change the minimum amount of time to eat lunch to 20 minutes.

This policy will be brought back to the next meeting for further review

It was suggested that Administrative Guideline 5517.01 and Policy 5517.01 be reviewed and updated to include the verbiage that was discussed during the review of Policy #8400.

7. Future Scheduled Meeting Dates

- June 28, 2022

The meeting was adjourned at 6:48 p.m.