

# **NEW Bentley Arrival and Dismissal Process**

## **Beginning on Monday, 4/4/22**

Due to the safety concerns and traffic congestion at Bentley, we are going to implement a new arrival and dismissal procedure. This process is currently used at Tonda Elementary and works very well. Tonda and Bentley are the same buildings and the parking lots, drives, and bus loops are very similar. I have also consulted with an officer from the Traffic Division of the Canton Police Department in the development of this plan.

*Please see below for the information on the new process. **It is critical that all Bentley community members follow the established procedures** so that we can keep everyone safe and traffic moving.*

### **Morning Arrival**

- Please drive towards the bus loop at the back of the school.
- Please do NOT block the staff parking lot when you are waiting in line.
- Children should stay in your vehicle until they reach the sign that signals they may exit the vehicle in the "Unloading Zone".
- Cars should pull up as far as possible in the Unloading Zone. It is important that we utilize the entire area designated for dropping off students.
- There should only be one line of cars. Please do NOT make two lines as this will create a dangerous situation for children exiting in the outer lane.
- When you enter the "Unloading Zone" portion of the loop, the students should be ready to **exit from the passenger's side of the vehicle** onto the sidewalk.
- When your child exits the vehicle and you are finished dropping off, you may steer into the outside lane around other cars in the Unloading Zone and exit the parking lot.
- Please save the front Visitor's lot for Kindergarten and First Grade parents who need to walk their child to their line up location. Please utilize the crosswalk. No students should be crossing alone in the crosswalk.
  - First graders may be dropped off in the bus loop. There are supervisors who can help guide them to their line up location.
- The buses will drop off in the front of the building.

### **Afternoon Dismissal**

- Drivers should proceed through the loop as they did at drop off remaining in their vehicles at all times. Please form **only one line**.
- Please pull up as far as possible into the "Loading Zone" as possible. Children should not enter your vehicle until you have reached the sign indicating the beginning of the zone.
- Vehicles behind the exiting vehicle should collectively move forward to fill the vacated space. This means that vehicles should stay in line instead of "leap-frogging" ahead of others.

- If your child is waiting for you , but you are not pulled up far enough so that they may enter your vehicle in the Loading Zone, please be patient. It is important that everyone follow the procedures in place to maintain safety.
- Please **do not block the entrances** to the Staff or Visitor Parking Lots or crosswalks.
- Please reserve the Visitor's Lot for parents of K/1 students who are meeting their children at their dismissal door.

### **Crosswalks**

- Please do not block crosswalks if you are in a vehicle.
- If you are walking your children home, please use **ONLY** the crosswalks to cross to the other side of the drive.

### **Exiting Bentley Property**

- When exiting the car loop, please **YIELD to buses** and take turns merging with other vehicles that are leaving the Visitor's Lot or Staff Lot.
- Form two lines. Stay in the left lane if you are going straight out of the property. If you are turning right, stay in the right lane. **NO** left turns, please.

### **Glengarry Path**

Another option for drop off and pick up is to park in the Glengarry neighborhood (behind the school) between Lothrop and Thornhill and where the sidewalk exits from the playground.