

Student Voice and Action Committee Meeting Minutes

Plymouth-Canton Community Schools
June 22, 2022 - 1:30 p.m.
E.J. McClendon Educational Center

Committee Attendees: Alexander Hawkins, Emma Jordan, Haidy Zhang, Sera Bales, Josh Patterson, Nylah Brown, Juhi Pawar, Sara D'Urso, Shravya Ghantasala, Daman Gill, Lauren Christenson, Anupam Chugh Sidhu, Shawn Wilson, Dr. Monica Merritt, Dr. Liz Vartanian-Gibbs, Jennifer Vos

1. Meeting called to order at 1:32 pm by Committee Chair Wilson. Attendees introduced.
2. The Meeting notes from June 8, 2022, were reviewed. Three minutes were given to look through minutes from June 8, 2022. The June 8, 2022 minutes were approved.
3. No public comments.
4. Jacob Jackson and Member Wilson received awards at the Juneteenth Festival in Canton. Jacob's award was for BSU leadership. Member Wilson's was for breaking barriers being the first African American male elected to the school board.
5. Dr. Vartanian-Gibbs followed up on why the committee cannot have members participating via Zoom. The Student Voice and Action Committee is an official Board level committee. This committee must follow the Open Meetings Act, which requires meetings to be available to all via Zoom if some are attending in this way.
6. Committee Description Discussion
 - a. Group met and developed a committee summary. Emma, Alex, Josh and Juhi collaborated with Member Christensen. Detailed discussion on each section.
 - b. Charge/mission statement
 - i. Wording discussed.
 - ii. Add responsibility to take student's voices to another level.
 - c. Goals and Responsibilities
 - i. May be separated into two groups.
 - ii. Discussion on wording of each bullet point.
 - iii. Some bullets may be condensed
 1. Information deemed essential to include.
 - a. Details regarding interaction with the school board.
 - b. Work is student led.
 - c. Diverse voices need to be heard.

- iv. Need agenda items.
 - v. Need a budget along with agenda.
 - 1. SVA Committee is not a club; fundraising is not an option.
 - 2. Dollar amounts need to be attached to plans that are presented to the Board.
 - 3. Budget is not set. Budget will be created as the work progresses.
 - a. Membership set.
 - b. Agenda developed.
 - c. Action plan created/cost developed.
 - d. Presented to Board and voted on.
 - d. Membership requirements/Leadership
 - i. Need to specify how students will be appointed to subcommittees.
 - ii. Subcommittee membership needs balance.
 - iii. Roles of Chair and Co-Chair need to be further outlined.
 - 1. Research how other districts utilize their student member. Josh Peterson will reach out to other districts.
 - 2. Committee will need to present to the Board how they want their student member's role to look.
 - iv. Chair and co-chair oversee the committee. Each subcommittee will have a student chair.
 - v. Once the agenda is set, subcommittees will be formed.
 - vi. No academic requirements will be set to be a member of the committee.
 - e. Governance
 - i. Committee responsible to bring policy change to the Board.
 - ii. The Board of Education will receive agenda and approve.
 - f. Terms
 - g. Meetings
 - h. Staff will include a Student Advocacy member who will be a community member who will have to apply and then be selected.
 - i. Application Process Discussion. This is not to be included in the official description.
 - j. Email any changes or ideas to Josh Patterson and CC: Member Christensen by June 29. Member Christensen will send out a poll for best date that subcommittee can meet.
7. Process to Secure Consultant
- a. Request for Proposal to secure a consultant from outside the district
 - b. Break into small groups to discuss:
 - i. Attributes we want consultant to have.
 - ii. How much time would they need to devote to the committee?
 - 1. How can consultant support our work?
 - 2. What does the consultant need to know about the work of the committee?
 - 3. What would you look for when reviewing a resume?

4. How many references do we want to check and what questions do we ask?
 5. Do we want the consultant to attend all meetings?
 6. Besides attending meetings, how can the consultant help move our work forward?
 - c. Small Group 1 Consultant Expectations:
 1. Filter and translate student voice into action.
 2. Help determine goals and vision, offer advice.
 3. Resume should include experience with children, working with schools, former educator.
 4. Three to five references.
 5. Should attend all meetings and subcommittees as needed.
 - d. Small Group 2 Consultant Expectations:
 1. Guide us in finding voice, be understanding and patient, understand our diversity, understand P-CEP campus.
 2. Be a working professional.
 3. Have passion for working in K-12 education with a diverse population.
 4. Provide a list of students they've helped in the past.
 5. Attend all meetings.
 6. Help with budgets and contribute a lot of background knowledge.
 - e. Small Group 3 Consultant Expectations:
 1. Be unbiased and open minded. Provide structure.
 2. Have experience with students and P-CCS.
 3. Possibly have a background in social work.
 4. Provide two to three references and one student reference.
 5. Have experience with problem solving/mitigating.
 6. Be passionate about this subject.
 7. Attend all meetings if possible.
 8. Understand financials and budgets.
 - f. Small Group 4 Consultant Expectations:
 1. Have financial knowledge.
 2. Understand the time commitment.
 3. Have an understanding of P-CEP campus.
 4. Provide two to three references.
 5. Find out from the employer if they are positive and would they hire them again.
 6. Attend all meetings.
 7. Have local connections and be able to network.
8. Timeline Review
- a. Summer will be spent getting infrastructure for the committee into place.
 - b. First official meeting will be in November 2022.

9. Application Update and Review

- a. Application can be updated so that applicants can select pronouns.
- b. Cannot ask for confidential information like 504 or IEP.
- c. Can ask name, pronouns, school, grade. Race would be optional.
- d. Will ask the legal department if we can ask LGBTQ questions.
- e. No diversity quotas will be applied.

10. Follow-up Items

- a. Updated Committee document.
- b. Draft of application.
- c. Updated RFP Outline based on today's feedback.
- d. Invite Nick Brandon to the next meeting to discuss communications.

11. Future Scheduled Meeting Dates

- a. July 18, 2022 1pm at Board Office.
- b. The meeting was adjourned at 3:04 p.m.