

Student Voice in Action Committee Meeting Minutes

Plymouth-Canton Community Schools

February 13, 2023

Canton High School

Committee Attendees: Zafina Abdul-Rauf, Maddie Ackron, Sara Alassi, Sara D'Urso, Zachary Farnsworth, Isha Harish, Juliet Jakubik, Sudeeksha Jois, Yash Kalani, Veda Keshavamurthy, Max Krinke, Emily Lin, Hudson Lloyd, Katie Nault, Sarah Nelson, Carsyn Orr, Josh Patterson, Zack Patterson, Sae Pawar, Emily Postler, David Reeves, Kiaan Sheta, Shreya Shetty, Jushen Sidhu, Mahika Srivastava, Nandini Vakde, Holland Wilson, Rileys Zajas, Haidy Zhang, Evan Zhen, President Shawn Wilson, Secretary Anupam Chugh Sidhu, Member Lauren Christenson, Dr. Monica Merritt, Dr. Liz Vartanian-Gibbs, and McKenna Pierce

1. Call to Order and Introduction:
 - a. Meeting called to order at 6:03 p.m. by President Shawn Wilson.
 - b. President Shawn Wilson asked students to share about their Mid-Winter break plans. Students went around and shared with the committee.
2. Review Minutes from January 9, 2023:
 - a. The meeting notes from January 9, 2023 were reviewed. Adjustments were recommended to add the students' names to each sub group and to write out "Request for Proposal" instead of "RFP." Moved by David Reeves. Seconded by Josh Patterson. The January 9, 2023 minutes were approved by everyone in attendance.
3. Public comments:
 - a. There were no public comments.
4. Break into Sub Groups:
 - a. Students are broken into four groups led by various board members, Dr Monica Merritt, and Dr. Liz Vartanian-Gibbs to: establish meeting norms (Secretary Anupam Chugh Sidhu), create student agenda outline (Member Lauren Christenson), establish Request For Proposal process/timeline (Dr. Liz

Vartanian-Gibbs and Dr. Monica Merritt), and establish co-chair process/timeline (President Shawn Wilson).

- b. Students broke out into the same groups they were a part of in the January meeting. Students who were absent during the January meeting had the choice of which group they wanted to join.
 - c. Students were given 35 minutes within their sub group to brainstorm.
5. Sub Committee Report Out:
- a. Establish co-chair process/timeline:
 - i. February 17, 2023: Send out nomination form via email.
 - ii. Mar 6, 2023 : Informational meeting for those nominated.
 - iii. Mar 13, 2023 : Nominees will be required to present in front of the committee and committee members will bring their chromebooks to vote real-time.
 - iv. After presenting, other committee members had the opportunity to provide feedback. It might be tough to find a way to accommodate students who are unable to attend the March 13th meeting due to the meetings being monthly without having it span over a two-month process. Having students being able to send in a video as their application may seem unfair because of not having to publicly speak in front of the committee. Presentation skills are also an important characteristic of a co-chair member; it is hard to recognize those skills via video.
 - b. Establish Request for Proposal process/timeline:
 - i. Students established their goals for the group
 - ii. Consultant would sign a contract with SVA to ensure Consultant attends meetings.
 - iii. To qualify for this position, applicants must submit a letter of recommendation, have a high school diploma, and have an interest in working with students.
 - iv. Consultant applications will be due March 24, 2023.
 - v. The following April meeting will hopefully be dedicated to selecting the top applicants.

- vi. Students will have a say in who is chosen as the top applicants for an interview. Students would like to be a part of a panel for the interview process.
 - c. Create Student Agenda Outline:
 - i. Find the most effective ways to communicate with the group and the entire district. Survey, QR codes, data collecting resources.
 - ii. Once surveys are created and released, they could stay open in a virtual “suggestion box”-style to encourage communication year round.
 - iii. Sub group committees in this group plan to begin completing these tasks outside of regular meetings.
 - d. Establish Meeting Norms:
 - i. Mandatory attendance of at least 80% of the meetings. A conversation will take place if absences become regular.
 - ii. Use Slack or Google Space to keep communication consistent between the SVA committee.
 - iii. Establish the “why”/ the SVA Charge of our committee and brand it on agendas, posters, etc. moving forward. Have some posters hanging up during our meeting to remind the committee of why they are here.
 - iv. A suggestion of a point system was brought up, as well as the consequence of probation and a meeting. The co-chairs or a certain sub group can keep track of these points. This is encouraged to hold students accountable since the committee needs students’ voices to run.
6. President Shawn Wilson asked if students believed the meetings were beneficial and worth their time. He called this a “temperature check.”
- a. One student said she liked how we broke into groups and wished we had meetings more often. Multiple students suggested bi-weekly meetings. A suggestion was for the leads of each sub group to meet virtually via Zoom since official Board Meetings cannot happen via Zoom.
 - b. Students felt like the SVA meetings are moving slowly since the meetings are not often and it is hard to get tasks complete.
 - c. Updates and email chains sent between meetings could increase productivity so that work is being done between the official meetings. Riley Zajac volunteered to

help communicate with the committees between Student Voice in Action meetings.

- d. After each sub group meeting, a student can be designated to send out the communication to the rest of the SVA committee.
 - e. A reminder about the SVA meetings should be sent out the weekend before.
7. Adjournment:
- a. Meeting adjourned at 7:25 p.m. by President Wilson.