



PLYMOUTH-CANTON
COMMUNITY SCHOOLS
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Finance & Operations Committee

December 7, 2023

MINUTES

Meeting called to order by: Member Kehoe 5:03 p.m.

Board of Ed members present: Kehoe, Christenson, Picard

District staff: Merritt, Piesz, Minnick, Gruszczynski, Meier, Rayl, Provenzano, Jory

Citizen Reps: Roderique, Paton **SVA Rep:** N. Vakde, E. Lin **Others present:** John

Johnston, Bill Lorelli **Presenters:** Bill Bowman-Great Northern; Brian Gesaman and Nick Tindall- McCarthy & Smith; Anna Read and Jen Maino-TMP Architecture

Public Comments – none.

Approval of Prior Meeting Minutes – November 16, 2023 - approved.

Tanger Property Sale Update- Bill Bowman from Great Northern is here to give the committee an update on the progress that has been made concerning the sale of the Tanger Property. Since our last meeting, Ms. Piesz and Mr. Bowman met with various members of the Northville Township administration to discuss the Township's ideas on what potential uses they will allow on the Tanger Property. The Township's Master Plan indicates that they desire "small lot residential", however the zoning ordinance for that has not yet been created. We can take this information learned at this meeting to our original bidders, as well as those that have shown interest since, and offer them a chance to submit proposals based on these guidelines. The Township also indicated that they would support a Brownfield exemption for the demolition of the existing building. With this exemption, the developer would be paid back for the cost of the demolition, which is estimated at \$350,000, and the district would not have to pay that cost. We will meet with the Township again as this moves forward to ensure our efforts are in line with what the Township will be likely to approve.

Bid Awards for Package #MS-2 East MS/West MS- Mr. Gesaman is here from McCarthy & Smith, along with Anna Read from TMP Architects, to present the award recommendation for contracts related to Bid Package #MS-2, which consists of an addition and renovation at East Middle School, as well as renovations at West Middle School. They share a PowerPoint presentation which summarizes the projects, the budgets, and the timeline to complete this work.

Feedback from stakeholder groups included members of the Bond Steering Committee, building staff, teachers, students, and parents, whose input was used throughout the process. At West there was staff turnover since the discussions began, so we were able to work with the outgoing office staff as well as the incoming staff.

Bid Package #MS-2 – East MS/West MS Furniture Presentation -

Jen Maino from TMP talks through our furniture choices for the upcoming middle school renovations. They have worked with the building stakeholder groups, but were also able to gather feedback from Pioneer Middle School staff, now that they have been using these pieces this school year. We take a look at the pieces selected for the general classrooms, science rooms, media center, and special education classrooms. The goal is to issue purchase orders on these items toward the end of March 2024. The furniture will be received by the start of school in the fall of 2024.

Concept Drawings Preview for Robotics/Innovation Addition (BP #HS-4a)-

Mr. Gesaman and Ms. Read show a presentation that highlights the current conceptual designs of the Robotics/Innovation Hub addition. Based on feedback from the program staff, the location of the addition has been moved adjacent to the existing CTE area on the south side of Canton High School. The existing CTE areas will be renovated along with many other areas within Canton High School as part of the renovation.

Two-Way Radio Purchase – Phase III – Transportation –

Mr. Meier is here to update the committee on our progress in securing pricing for the phase 3 2-way bus radio purchase. Mr. Meier has worked closely with Motorola Corporate to secure the lowest pricing nationwide on this equipment. This will greatly improve the connectivity across the district, and strengthen our safety in the event of an emergency.

Bid Award to Purchase Band Uniforms – Ms. Rayl describes the process used to replace the existing Marching Band uniforms. The request from the Band Director is for 158 new band uniforms. There are some concept drawings included. We went out for RFP on this but only received one bid, from Fred J. Miller, the vendor that has been supplying our band uniforms for 25 years. These are modular uniforms with interchangeable pieces. The vendor will measure to fit, but these are designed to be easily altered each school year, as needed.

Financial Statements as of October 31, 2023 –

Ms. Piesz and Ms. Minnick present the financial statements as of October 31, 2023. The overall revenue received as of October 31th is 23.58% of the total budget. This percentage is higher than the three year historical average due to local sources of property tax trending higher, and the receipt of the first state school aid payment for 2023-24. The overall expenditures through October are 31.95% of budgeted amounts, which is about 3% faster than the three year historical average for this point in the fiscal year. A contributing factor for this is the Maintenance and Operations category, which is trending higher than the three year historical average due to the more frequent utilization of contracted services to address work orders, and October activity includes expenses incurred from three recent flood events. These expenses will be partially reimbursed by our insurance carrier at the completion of the claim processing. Overall, the net change in fund balance will be adjusted for the annual audited fund equity during the mid-year amendment process.

Adjourned: **7:20 p.m.**