



## Policy Advisory Committee Meeting Minutes

Plymouth-Canton Community Schools  
October 24, 2023 – 5:30 p.m.  
Meeting Location: Collaboration Conference Room  
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Patti McCoin, Anupam Sidhu, Chris Allan, Dr. Monica Merritt, Shonta Langford, Dr. Lisa Anglin, Bernadette Kakooza, Rohit Mahesh

Others Attendees: Josh Patterson, John Johnson, Colleen Sienkiewicz

1. The meeting was called to order at 5:32 p.m. and Member McCoin welcomed the group and asked each member to introduce themselves. Members McCoin and Sidhu welcomed the students from the Student Voice in Action committee.
2. Citizens Comments: None
3. The Meeting Minutes from September 26, 2023 were reviewed and approved with corrections to the spelling of member Sidhu's last name and *Chp GBT* should be *Chat GPT*.
4. For the students on the committee, member Sidhu asked member McCoin to go over the agenda and explain where the district policies are located on the website. She explained that NEOLA maintains the policies for the district. She also explained new business vs. old business. Dr. Merritt explained that NEOLA monitor policies that the district needs to update, change or review.
5. Old Business

- Policy #7540.03 – Student Technology Acceptable Use and Safety

*Member Sidhu emailed the policy to Mark Salzer. Mr. Salzer is looking at similar policies from surrounding districts. He hopes to have samples for review the November policy meeting.*

- Policy #9140 Citizens Advisory Committee, 9140.01 Facilities Utilization and Boundary Study, 7250.1 Renaming Existing Facilities, Mascots and Logos

*These policies have been sent to NEOLA and district legal counsel and have been received back.*

- Policy #5112 – Entrance Age

*Ms. Langford was asked if we can change the bottom of the policy to say 'last revised' or 'last reviewed'. NEOLA said it is a template that cannot be changed. Member Sidhu asked how do we know what we have reviewed so far.*

*Member McCoin suggested that we link a spreadsheet on the policy page to show the policies the committee has reviewed thus far.*

*Ms. Langford said to start the spreadsheet with the policies that have been completed this school year.*

- Policy #5112 – Entrance Age

*Highlight the crossed out OR in red.*

- Policy #5130 – Withdrawal from School

*NEOLA needs to go back and check the age listed. They thought the law had changed. No answer yet.*

- Policy #5136 – Personal Communication Device

*Discussion was whether or not this policy was really necessary. NEOLA said no, as long as it is covered in the student handbook.*

*Member Sidhu suggested asking Mark Salzer and/or the building principals to make sure the use of PCDs are covered in building handbooks.*

- Policy #5223 – Absences for Religious Instruction

*Move forward to Board for first reading.*

- Policy #5310 – Health Services

*Committee asked if the wording at the bottom of the policy was needed. NEOLA advised to keep it.*

*Member McCoin suggested adding the wording 'legal guardian' to the second paragraph.*

- Policy #5340 – Student Welfare
- Policy #5410 – Promotion, Placement, Retention
- Policy #5420 – Reporting Student Progress
- Policy #5451 – Student Recognition
- Policy #5463 – Credit from Non-Public Schools
- Policy #5464 – Early Graduation

*The above policies were included in the old business, but due to time, the committee moved on to new business and will review them at a future meeting.*

## 6. New Business

- Policy #1540 – Administrative Staff Reductions/Recalls

*Ms. Langford explained there was a similar policy for teachers, but not one for administrators. Move forward to Board for first reading.*

- Policy #2370.01 – Online/Blended Learning Program

*Dr. Merritt asked how this works with our virtual academy having 2<sup>nd</sup> grade. Also, asked if the grade level should be 6-12 instead of 5-12. Suggests that Beth Rayl review the policy to see how it relates to 21F.*

*Ms. Langford will check with NEOLA.*

*Member Sidhu suggests that line D1b should read 'Virtual/Distance Learning'.*

*The committee decides to pull back this policy for further review.*

- Policy #8531 – Free and Reduced Price Meals

*Dr. Merritt suggests changing the word 'needy' in the second line of the policy.*

*Associate Superintendent for Business and Operations title should be Chief Finance and Operations Officer.*

*Committee suggests spelling out CEP – Community Eligibility Provision*

*With above changes, policy is good to move forward to the Board for first reading.*

- NEOLA Representative Attending November Meeting

*Ms. Langford asked the committee if they wanted a representative from NEOLA to come to the November meeting. They will give an overview of what they do for the district.*

*Member McCoin said it was a good idea so the committee can gain clarity on what they should be doing.*

Returned to Old Business list

- Policy #5331 – Students with Special Health Needs

*Member McCoin referenced policy 5335 – Students with Chronic Health Conditions. She said it was updated not too long ago. Do we need both since they are following IEPs and 504 accommodations.*

*Dr. Merritt said both may be needed in case a student doesn't have a chronic issue (i.e. broken leg). 5331 is for general accommodations.*

*Committee agrees no changes are needed to 5331.*

## 7. Tentative Future Scheduled Meeting Dates

- November 28, 2023
- December 12, 2023
- January 24, 2024
- February 27, 2024
- March 12, 2024
- April 23, 2024
- May 28, 2024
- June 25, 2024

The meeting was adjourned at 6:37 p.m.