

PLYMOUTH-CANTON COMMUNITY SCHOOLS

GLOBALY FOCUSED. LOCALLY CONNECTED.

BOARD OF EDUCATION REGULAR MEETING MINUTES **January 9, 2024**

The Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, met in a Regular Meeting on Tuesday, January 9, 2024, at 7 p.m. at the E. J. McClendon Educational Center, 454 S. Harvey Street, Plymouth, Michigan, 48170.

Vice President Christenson called the Regular Meeting to order at 7 p.m. in the Boardroom.

Present: Members Christenson, Kehoe, McCoin, Picard, Sidhu, and Westra
Absent: Member Wilson

Administrators Present: Dr. Monica L. Merritt, Superintendent of Schools
Dr. Liz Vartanian-Gibbs, Assistant Superintendent of Student & Family Engagement
Ms. Jill Minnick, Chief Finance & Operations Officer
Ms. Bethany Rayl, Chief Academic & Innovation Officer
Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Mr. Nick Brandon, Executive Director of Communications & Marketing
Ms. Shonta Langford, Chief Human Resource Officer
Mr. Mark Salzer, Director of Integrated Technology Systems
Ms. Montyne Barbee, Canton High School Assistant Principal
Mr. Rich Welch, Director of Operations
Mr. Jonathan Flukes, Director of Data, Assessment, Research, & Evaluation

Others Present Mr. Todd Fleming, ABM Industries, Inc. Regional Director of Operations
Ms. Diane Robertson, Executive Assistant to the Superintendent and Board
Mr. Josh Patterson, SVA Student Co-Chair
Ms. Sae Pawar, SVA Student Co-Chair

Vice President Christenson led the Pledge of Allegiance.

A. Adoption of the Agenda/Approval of the Consent Agenda

Action Item #24-01-37: It was moved by Member Kehoe and seconded by Member Sidhu to adopt the Agenda and the Consent as presented. The Consent Agenda consisted of New Hires, Leaves, Resignations, Retirements, Regular Meeting Minutes of December 12, 2023, Final Reading Policies, and Out-of-Country Field Trips.

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, and Westra

Nays: None

The motion was carried 6-0

New Hires

Bostley, Scout	Language Arts/Project-Based Learning Pioneer Middle School	Effective 1-8-24
Kazmierski, Penelope	Music Elementary School Farrand & Smith Elementary Schools	Effective 1-9-24
Shepherd, Riley	History/Economics Plymouth High School	Effective 1-8-24
Malbon, Jody	Director of Finance and Accounting Administrative Building	Effective 12-18-23

Leaves

Christoffersen, Jamie	(0.5) Elementary Classroom Miller Elementary School	Childcare Leave of Absence Extended until 6-1-24
-----------------------	--	---

Resignations

Bird, Jennifer	Administrative Assistant-Special Education Administrative Building	Resignation Effective 1-8-24
Brandon, Nicholas	Exec. Director of Communications & Marketing Administrative Building	Resignation Effective 1-26-24
Clover, Bridgete	Counselor (Non-Instructional) Eriksson Elementary School	Resignation Effective 12-22-23

Retirements

Blaylock, James	High School Assistant Principal Salem High School	Retirement Effective 1-26-24
-----------------	--	------------------------------

Approval of Minutes

The Regular Meeting Minutes of December 12, 2023, were approved as presented.

Final Reading Policies

Policy #5310 Health Services

Out-of-Country Field Trips

Japan – Salem High School (Grades 9-12)

B. Celebrating Success

Member Sidhu presented the Mary Beth Carroll Extra Miler Award to Mr. Paul Bird, P-CEP Auditorium Manager and Technical Director. Paul manages the Gloria Logan Auditorium and the Dubois Little Theater with expertise and devotion. He also serves as the Director of the Park Players Theater Company. He is often on campus late at night and on weekends, overseeing the auditoriums for outside rentals and student events. Mr. Nick Brandon, Executive Director of Communications and Marketing, shared that Paul is dedicated, humble, and always focused on what is best for students, staff, and the entire P-CCS school community.

C. Board Committee Reports/Action

Student Performance and Achievement Committee (SPA) - Anupam Chugh Sidhu

Member Westra shared that the SPA Committee has not met since the last Board meeting. An out-of-country field trip and health curriculum materials, which the committee previously reviewed, are on this evening's agenda. The next SPA meeting is scheduled for January 10, 2024, at 5 p.m. in the Boardroom at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Policy Advisory Committee - Patti McCoin

Member McCoin shared that the Policy Committee has not met since the last Board meeting. The next policy meeting is scheduled for January 23, 2024, at 5:30 p.m. in the Collaboration Room at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Finance and Operations Committee - Patrick Kehoe

Member Kehoe shared that the F&O Committee met on December 21, 2023, and reviewed a computer purchase for the CTE department, a resolution to replace the JV stadium turf, and a contract amendment with ABM Industries. The committee also reviewed data from the Panorama Family-School Survey and KPIs for custodial and transportation services. The next F&O meeting will be held on January 18, 2024, at 5 p.m. in the Boardroom at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Student Voice in Action Committee – Josh Patterson and Sae Pawar

Josh Patterson and Sae Pawar, SVA co-chairs, shared that the SVA Committee met on December 18, 2023, and reviewed the P-CCS student dress code and the district's food services menus. The next SVA meeting is scheduled for January 29, 2024, in the Canton High School Media Center, and everyone is welcome to attend.

D. Administrative Reports/Recommendations

Superintendent's Report

Superintendent Merritt extended congratulations to four P-CEP graduates who gained national attention last night. They showcased their talents as members of the University of Michigan Marching Band during a performance at the college football national championship playoff game in Houston.

She also congratulated Dr. Allie Williams, Eriksson Elementary School Student Support Coordinator, who was recently recognized as the "Educator of the Week" by WNIC's Jay Towers in the Morning Program for her work and dedication to ensuring student success.

She also invited the entire P-CCS Community to join in a celebration honoring the life and legacy of Dr Martin Luther King, Jr. This event is set to take place on Monday, January 15, at the Cherry Hill Village Theater in Canton at 6:30 p.m. P-CCS is pleased to partner with Canton Township and the Canton Chamber of Commerce in co-hosting this special gathering.

Finally, in recognition of School Board Appreciation Month, Superintendent Merritt thanked Board members for their ongoing commitment and advocacy for P-CCS students and families. She expressed appreciation on behalf of the entire school community and read a resolution from Wayne RESA to acknowledge the leadership, dedication, and vision of the Board of Education.

Finance and Operations - Jill Minnick

First Reading Resolutions

- **Consider Approval of a Resolution for the Purchase of Computers for the CTE Department.** Mr. Mark Salzer, Director of Integrated Technology Systems, and Ms. Montyne Barbee, Canton High School Assistant Principal, provided details for this purchase, which is requested as part of the CTE program's planned five-year cycle for the replacement/upgrade of its computer lab. Five quotes were reviewed, and the lowest-priced vendor, People Driven Technologies, Inc., via MHEC contract is being recommended. This purchase, in an amount not to exceed \$92,983, will be funded by the CTE 61A added cost budget. (First Reading)
- **Consider Approval of a Resolution for a P-CEP JV Stadium Synthetic Turf Replacement.** After discussion, the Board decided to make this resolution a **first and final reading** to expedite the project's completion. An action item number was assigned and appears below.
- **Consider Approval of a Resolution for an ABM Industries Amendment to Contract.** Mr. Todd Fleming, ABM Industries, Inc. Regional Director of Operations, and Mr. Rich Welch, Director of Operations, outlined the details of this 4th memorandum of understanding, which expands upon the current five-year agreement with ABM Industries. The recent additions to many district buildings have increased cleanable space by 60,038 square feet, necessitating the hiring of three additional cleaners with an associated annual increase of \$120,124.73. (First Reading)

Board Members were given an opportunity to comment and ask questions.

Final Reading Resolutions

- **Action Item #24-01-40:** It was moved by Member Kehoe and seconded by Member Westra to Approve a Resolution for a P-CEP JV Stadium Synthetic Turf Replacement. Due to severe storms and flooding, the turf at the JV field was damaged and determined to be unrepairable. Two quotes were received. It is recommended that this project be awarded to AstroTurf, Inc. from Novi, MI, the lowest bidder, at a total cost of \$518,476. The district's insurance carrier, SET SEG, also inspected the field and verbally approved the insurance claim. Insurance proceeds, FEMA disaster relief funds, and capital improvement funds will be used for this project. (First and Final Reading)

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, and Westra

Nays: None

The motion was carried 6-0

- **Action Item #24-01-38:** It was moved by Member Kehoe and seconded by Member Westra to Approve a Resolution for Bid Package #MS-2 East and West Middle School Addition and Renovations. The recommended award total of \$8,099,432 will be paid from 2020 and 2023 bond funds. (Final Reading)

Ayes: Members Christenson, Kehoe, McCain, Picard, Sidhu, and Westra

Nays: None

The motion was carried 6-0

- **Action Item #24-01-39:** It was moved by Member Kehoe and seconded by Member McCain to Approve a Resolution to Purchase 158 Marching Band Uniforms from Fred J. Miller, Inc. from Miamisburg, Ohio, at a total cost of \$183,280, which includes a ten-year warranty. This purchase will be paid from the general fund. (Final Reading)

Ayes: Members Christenson, Kehoe, McCain, Picard, Sidhu, and Westra

Nays: None

The motion was carried 6-0

Communications and Marketing - Nick Brandon

P-CCS Family-School Relationship and Student Social-Emotional Learning Survey Report (Presentation)

(Strategic Goal C: P-CCS will increase, enhance, and sustain community partnerships to improve student outcomes, student & family engagement, student enrollment, and opportunities)

Mr. Nick Brandon, Executive Director of Communications and Marketing, and Mr. Jonathan Flukes, Director of Data, Assessment, Research, and Evaluation, gave a presentation to provide a comprehensive overview of the data gathered from the Fall Panorama Family-School Relationship and Student Social-Emotional Learning Survey.

The survey, conducted in collaboration with Panorama during the fall and administered to district students and families, aligns with all five strategic goals outlined in the district's Dynamic Plan. During the review, key findings were highlighted, short and long-term goals were discussed, and next steps were reviewed. There was a notable increase in survey participation rates compared to the previous year. It was noted that strategies have been implemented to sustain this positive trend so P-CCS can continue to gather valuable feedback from students, staff, and families. The survey results will be available on the district website for community review. Staff surveys are scheduled for administration in February.

Board Members were given an opportunity to comment and ask questions.

Teaching and Learning – Bethany Rayl

First Reading Resolutions

- **Consider Approval of a Resolution for Middle School Health Curriculum Materials.** A team of P-CCS middle school health teachers reviewed the Michigan Academic Standards for Health and determined the district's current curriculum resource is not fully aligned with the standards. After an extensive review and with guidance from Wayne RESA school health consultants, the team is recommending *HealthSmart* as the curriculum resource for middle school health, not to exceed the cost of \$58,000. This cost includes a three-year digital license for students to access the eBook, interactive activities, and assessments. This purchase will be paid from the 2023-2024 budget and implemented during the 2023-2024 school year and beyond. (First Reading)
- **Consider Approval of a Resolution for High School Health Curriculum Materials.** A team of P-CCS high school health teachers reviewed the Michigan Academic Standards for Health and determined that the district's current curriculum resource is not fully aligned with the standards. After an extensive review and with guidance from Wayne RESA school health consultants, the team recommends purchasing the *Glencoe Health Curriculum* resources for high school health, not to exceed a cost of \$71,000. This purchase is for a six-year digital license for students to access the eBook, interactive activities, and assessments. This purchase will be paid from the 2023-2024 budget and implemented during the 2023-2024 school year and beyond. (First Reading)
- **Consider Approval of a Resolution for Middle School Reproductive Health Curriculum Materials.** A team of middle school health teachers reviewed the Michigan Academic Standards, the legal obligations, and best practices for HIV/AIDS and sex education. They determined that the current curriculum resource is not aligned with the HIV/AIDS and sex education standards and have recommended purchasing new curricular materials. The middle school health team reviewed updated health curriculum materials with guidance from two health consultants from Wayne RESA and recommend adopting the *HealthSmart* curriculum resource for HIV/AIDS and sex education. This cost is included in the overall health curriculum resource purchase. These resources would be purchased from the 2023-2024 budget and implemented during the 2023-2024 school year and beyond. (First Reading)

- Consider Approval of a Resolution for High School Reproductive Health Curriculum Materials. A team of high school health teachers reviewed the Michigan Academic Standards, the legal obligations, and best practices for HIV/AIDS and sex education. They determined that the current curriculum resource is not aligned with the HIV/AIDS and sex education standards and have recommended purchasing new curricular materials. The high school health team reviewed updated health curriculum materials with guidance from two health consultants from Wayne RESA and are recommending adopting the *Glencoe Health and the Glencoe Human Sexuality Supplement* curriculum resource for HIV/AIDS and sex education. This cost is included in the overall health curriculum resource purchase. These resources would be purchased from the 2023-2024 budget and implemented during the 2023-2024 school year and beyond. (First Reading)
- Consider Approval of a Resolution for a New High School Social Studies Elective Course Proposal (History of Hip Hop and Rap). The P-CEP Social Studies team proposes adding this new elective social studies course, allowing students to study how hip-hop and rap evolved from their origins to become a multibillion-dollar industry. The recommended curriculum will be developed by a team of social studies teachers and published on Atlas. Open Educational Resources and district-provided resources will be utilized to help develop the curriculum. A textbook will not be required, eliminating the need for additional funds to offer this course. This new elective course would be implemented during the 2024-2025 school year and beyond. (First Reading)
- Consider Approval of a Resolution for a High School Visual and Performance Arts Course Name Change (Parksmen to Bravo!). The P-CEP Choir Program, Visual and Performing Arts Department, and P-CEP Instructional Team have proposed the name change of this course to follow the practice modeled by university vocal ensembles in removing the gendered naming of vocal ensembles. This change would be implemented during the 2024-2025 school year and beyond. (First Reading)

Board Members were given an opportunity to comment and ask questions.

Student Services – Kurt Tyszkiewicz

First Reading Resolutions

- Consider Approval of a Resolution for the Enrollment of Non-Resident Applicants for the 2024-2025 School Year Pursuant to Schools of Choice, Section 105 and 105c. This resolution will allow students from contiguous counties to apply for enrollment. The 2024-2025 proposal provides for a minimum of one seat for Kindergarten through 10th grade with a maximum of 500 seats. Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services, provided an overview of the timeline, including the advertisement window, application period, and the potential lottery if there are more applicants than seats available. (First Reading)
- Consider Approval of a Resolution for the Enrollment of Non-Resident Students for P-CCS Employees for the 2024-2025 School Year. This option is available for current staff members who receive a P-CCS paycheck. (First Reading)

Board Members were given an opportunity to comment and ask questions.

E. Citizens' Comments

- Mr. Chris Vos spoke on district facilities
- Ms. Jennifer Vos spoke on student school pride
- Mr. Rocky Johnson spoke on P-CEP athletic funding

F. Discussion

Member Kehoe spoke about the upcoming Non-Homestead Property Tax Renewal appearing on the February 27, 2024, ballot. He recommended creating a committee to educate the community and PTO groups on the renewal's critical role as a funding source for the district, highlighting that it does not affect residential taxes. Member McCain volunteered to assist with this effort.

G. Follow-up Board Questions

- Related to the 31aa Grant Fund Presentation:
 - Member Sidhu would like to know what resources are currently being used and the number of students receiving services. Additionally, what programs will be purchased with new grant funds.
 - Member Kehoe asked if there any unmet needs or services that could be filled with additional funding.

- Related to the 2023-24 Fall Data Review Presentation: Member Sidhu expressed interest in receiving data pertaining to NWEA Key Findings from the graphs presented on pages 23, 24, 25, and 26.
- The Board would like to receive a link to the Michigan Department of Education Standards.
- The Board would like to receive a copy of the syllabus for the new course proposal "Hip Hop & Rap."
- Related to the Fall Panorama Family-School Relationship Survey: The Board would like to receive information in Board notes that outlines strategies being implemented to address the areas marked in red on the presentation charts, identifying areas needing improvement.
- The Board would like to receive links for the new health and reproductive health course materials presented as first readings during this evening's meeting.
- The Board requested written confirmation from the district's insurance provider, SET SEG, to formalize their verbal acknowledgment, ensuring that the P-CEP JV stadium turf replacement is officially approved as an insurance claim.

H. Adjournment

Vice President Christenson adjourned the Regular Meeting at 9:28 p.m.

Anupam Chugh Sidhu
Secretary, Board of Education

*Approved at the Regular Meeting of the Board of Education on 2-13-24 d.r.