



Finance & Operations Committee

April 18, 2024

MINUTES

Meeting called to order by: Member Kehoe at 5:06 p.m.

Board of Ed members present: Kehoe, Christenson, Picard

District staff: Merritt, Minnick, Gruszczynski, Meier, Jory

Citizen Reps: absent **SVA Rep:** Emily Lin **Others present:** John Johnston

Guest Presenters: D. Dinkeloo/TMP Architecture

Public Comments – none.

Approval of Prior Meeting Minutes – April 4, 2024 - approved.

ADA Audit Reports – P-CEP Campus

Ms. Minnick introduces an update on our progress in assessing building accessibility for all users. Joined by Mr. Dinkeloo from TMP Architecture, along with Mr. Gruszczynski, they present draft ADA Audit Reports for the three high schools at the P-CEP Campus, detailing the assessment process. It is shared that ongoing stakeholder feedback will be integrated into the final version of the reports.

Cost estimates are being compiled alongside implementation recommendations. Mr. Gruszczynski has been implementing some immediate corrections during site walkthroughs, with more detailed tasks addressed through work orders, such as adjusting aisle blockages or installing door hardware.

Some of the items evaluated in the report are classroom door clearances and identification of areas needing braille signage. The goal is for comprehensive accessibility improvements to existing areas, and an assurance that future construction projects will prioritize these features.

Middle school assessments are underway, with plans to conclude evaluations for elementary buildings by year-end. The goal is to implement modifications before students return in the fall.

Mr. Gruszczynski highlights that this process not only identifies deficiencies but also informs ongoing operational improvements and a comprehensive modification plan.

Member Christenson is aware of recent construction code changes in Ohio and anticipates similar updates in Michigan. Exploring these changes' impact and aligning with future plans is recommended, as it might be beneficial to delve deeper into the implications or actions planned based on this information.

Bid Award – Security Window Film – Josh Meier is here to share the district's window film RFP results. Out of six vendor bids, only one fully met the specified criteria—Safe Haven Defense, based in Phoenix, AZ. Mr. Meier recommends purchasing their 15 mm thick window film, with an added protective "graffiti" layer, increasing thickness to 21 mm post-sealing and caulking. This initiative targets securing entrance areas near parking lots and other vulnerable spots.

Funding for this project comes from Michigan State Aid 97 and 31aa funds, with a deadline for grant utilization set for September 30, 2024. Mr. Meier strategically allocated these resources to safeguard the most vulnerable areas across the district.

In tandem with window protection, an integrated weapons detection system will be implemented alongside our camera systems, enabling rapid weapon detection and alerts. P-CCS is one of just two districts nationally adopting this advanced technology.

Safe Haven Defense offers a lifetime warranty and has garnered positive feedback from neighboring districts. Installations are planned after school hours to minimize disruptions, managed through their Whitmore Lake office. Mr. Meier will coordinate installation details with their sales representative.

Budget Progress Update – Ms. Minnick is presenting a PowerPoint update on the 2024-2025 budget status. The presentation covers the budget's alignment with our Dynamic Plan, the timeline, general fund balance, preliminary considerations, and the methodologies used to assess budgetary needs for the upcoming fiscal year.

Ms. Minnick reviews the results of the Budget Transformation exercise held on April 4th, which aided in identifying strategies to tackle future fiscal challenges. This exercise spurred conversations on potential cost reductions while ensuring essential needs remain a priority. Although federal grant funds from COVID are concluding, we can still rely on At Risk grant funds to cover certain specific expenses. The district is transitioning into a proactive "reduction mode" by continually refining and prioritizing needs. The presentation outlines next steps for the remainder of the fiscal year.

Member Picard inquires about the impact of increased administrator numbers and decreased enrollment on the general fund budget forecast.

Additionally, there is news in the current Governor's budget proposal about the potential return of a portion of MPSERS funding to districts, which could amount to about \$509 per pupil for P-CCS. It remains unclear if this is a recurring proposal or a one-time allocation. The proposal aims to reduce our current 29% contribution to the retirement system closer to 20%, contingent on legislative changes.

Adjourned: 7:10 p.m.