



Finance & Operations Committee

May 9, 2024

MINUTES

Meeting called to order by: Member Kehoe at 5:02 p.m.

Board of Ed members present: Kehoe, Christenson (Picard absent)

District staff: Merritt, Malbon, Salzer, Jory **Citizen Reps:** McKee, Paton, Roderique

SVA Rep: none **Presenters:** D. Dinkeloo/TMP Architecture **Others present:** John Johnston

Public Comments – none.

Approval of Prior Meeting Minutes – April 18, 2024 - approved.

Bid Package #PCEP-1 New Stadium Presentation – Mr. Dinkeloo from TMP is here to present the renderings of the new third stadium. The contract for this project has been awarded, and some work has already begun. Member Kehoe inquires about the field size, and Mr. Dinkeloo notes that it is similar in size to the “JV Stadium” near Plymouth HS. He also confirms that the seating capacity is smaller than that of the “Varsity Stadium.” Mr. Dinkeloo highlights key areas in each drawing for discussion and addresses questions from committee members. Construction of the stadium is currently underway, with an expected completion date in fall 2024.

Purchase of Desktop Computers and Monitors for Computer Labs – Our high school computer labs undergo regular updates based on age. This summer, the desktop computers in labs CV9 and CV11 at Canton High School are slated for replacement, as the current desktops are now 5-6 years in age. Our current plan involves procuring replacement monitors for one lab while repurposing the newer monitors in the other lab, which are still in good condition. Mr. Salzer outlines the need for replacing the current computers in these labs and explains the selection process for the requested units. The request is for the purchase of 68 monitors and 34 desktop computers. The existing equipment in these spaces will undergo evaluation to determine if it can be repurposed elsewhere or recycled. Member Kehoe inquires about the memory capacity of the units. Mr. Salzer expresses confidence in the memory capacity for their current usage and mentions that additional memory can be added at a low cost if needed later. These computers are primarily utilized for STEM classes involving fundamental engineering functions.

Purchase of 200 Document Cameras-

In every classroom, we provide a document camera as part of the teaching technology. Most of these cameras in use are between seven to ten years old. Rather than a wholesale replacement, we are planning a phased upgrade focusing on cameras with performance issues. Our team reviewed six models and decided to purchase 200 units of the IPEVO VZ-R HDMI/USB Dual Mode USB 8MP Document Camera. Each unit costs \$199.85 and will be procured from Bluum through the REMC contract. Mr. Salzer brought with him an example of the selected unit for demonstration during today's meeting, allowing the committee to examine its features and ask questions.

Monthly Financial Statements as of March 31, 2024 - Ms. Malbon presents the financial reports as of March 31, 2024, detailing the General Fund Original Budget vs. Actual with percentage of budget and variance at the function and object levels. The report uses a three-year historical average to project the March 31, 2024 budget and compares it to actual results. Variances may be due to timing differences or unanticipated receipts/expenditures, which may require a budget amendment.

General Fund Revenues: Overall revenue received is 63.28% of the total budget, higher than historical averages due to various factors detailed in the report.

Expenditures:

Overall expenditures are 72.81% of budgeted amounts, trending faster than historical averages due to increased budgeted expenditures over the past three years.

Net Change in Fund Balance:

The net change in fund balance is tracking larger than the three-year average. The projected ending fund balance will be amended during the final budget amendment process.

This improved reporting is designed to give you and the Board of Education more detailed information, helping you make better financial decisions.

Adjourned: 5:57 p.m.