

PLYMOUTH-CANTON

COMMUNITY SCHOOLS

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BOARD OF EDUCATION REGULAR MEETING MINUTES

May 28, 2024

The Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, met in a Regular Meeting on Tuesday, May 28, 2024, at 7 p.m. at the E. J. McClendon Educational Center, 454 S. Harvey Street, Plymouth, Michigan, 48170.

President Wilson called the Regular Meeting to order at 7:05 p.m. in the Boardroom.

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 7-0

Present: Members Christenson, Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Absent: None

Administrators Present: Dr. Monica L. Merritt, Superintendent of Schools
Dr. Liz Vartanian-Gibbs, Assistant Superintendent of Student & Family Engagement
Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Ms. Jill Minnick, Chief Finance and Operations Officer
Ms. Bethany Rayl, Chief Academic and Innovation Officer
Mr. Abdul Madyun, Chief Human Resource Officer
Ms. Carly Rays, Assistant Director of Marketing and Promotion

Others Present: Ms. Diane Robertson, Executive Assistant to the Superintendent and Board
Mr. Josh Patterson, SVA Student Co-Chair
Ms. Sae Pawar, SVA Student Co-Chair

Josh Patterson led the Pledge of Allegiance.

A. Adoption of the Agenda/Approval of the Consent Agenda

Action Item #24-05-77: It was moved by Member Sidhu and seconded by Member Christenson to adopt the Agenda and the Consent Agenda as presented. The Consent Agenda consisted of New Hires, Resignations, Retirements, Regular Meeting Minutes of May 14, 2024, Final Reading Policies, a Resolution for the Michigan High School Athletic Association (MHSAA) Membership for the 2024-2025 school year, and a Cooperative Education Program Agreement with Novi Community School District.

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 7-0

New Hires

Pettovello, Stephanie	Computer Technician Educational Support Center	Effective May 28, 2024
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Resignations

Deibler, Heather	(0.4) Speech Pathologist Allen Early Learning Academy	Resignation Effective 6-12-24
Pierce, McKenna	Executive Assistant Student & Family Engagement Educational Support Center	Resignation Effective 5-23-24

Retirements

Baker Berryhill, Jennifer	Elementary Classroom Smith Elementary School	Retirement Effective 6-12-24
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Demarest, Mary	Social Worker Pioneer Middle School	Retirement Effective 6-12-24
Rugh, Christopher	High School Assistant Principal Canton High School	Retirement Effective 5-31-24
Sexton, Elizabeth	Media Specialist Dodson Elementary School	Retirement Effective 6-12-24
Wilson, Theodore	Elective 21 st Century Skill Project Based Learning Discovery Middle School	Retirement Effective 6-30-24

Approval of Minutes

The Regular Meeting Minutes of May 14, 2024, were approved as presented.

Final Reading Policies

- Policy #2210 – Curriculum Development
- Policy #2451 – Alternative High School
- Policy # 5410 – Promotion, Placement, and Retention

Action Items

- Approved a Resolution for the Michigan High School Athletic Association (MHSAA) Membership Agreement for the 2024-2025 school year. (First and Final Reading)
- Approved a Resolution for a Virtual Cooperative Education Program Agreement between Novi Community School District and Plymouth-Canton Community Schools for the 2024-2025 school year. (First and Final Reading)

B. Celebrating Success

Member Kehoe presented the Extra Miler Award to Mr. Casen Sharp, Miller Elementary Student Support Coordinator, for his calm demeanor and for going above and beyond to support students and staff members on a daily basis. Ms. Kathy Grodus, P-CCS Psychologist and Mental Health Manager, was also honored with an Extra Miler Award for being a tireless advocate for mental health awareness. Kathy pours her heart and soul into helping students in our district and was also the driving force behind the successful 3rd annual P-CCS Mental Health and Wellness Fair held in April.

C. Board Committee Reports/Action

Student Performance and Achievement Committee (SPA) - Anupam Chugh Sidhu

Member Sidhu shared that the SPA Committee has not met since the last Board meeting. The next SPA meeting is scheduled for June 3, 2024, at 5 p.m. in the Boardroom at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Policy Advisory Committee - Patti McCoin

Member McCoin shared that the Policy Committee met this evening and reviewed existing policies, making recommended revisions where necessary. Policies regarding suspensions and expulsions were discussed, and the district’s legal counsel was present to assist with language updates. The next policy meeting is scheduled for June 25, 2024, at 5:30 p.m. in the Collaboration Room at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Finance and Operations Committee - Patrick Kehoe

Member Kehoe shared that the F&O Committee met on May 23, 2024, and reviewed a Salem High School chiller replacement and 2024-2025 budget updates. State budget assumptions were discussed and April financial statements were also reviewed. The next F&O meeting will be held on June 6, 2024, at 5 p.m. at Salem High School to allow Board members to attend the Starkweather graduation ceremony. Everyone is welcome to attend.

Student Voice in Action Committee – Josh Patterson and Sae Pawar

Josh Patterson and Sae Pawar, SVA co-chairs, shared that the SVA Committee met on May 20, 2024, and finalized a memo for the Student Handbook Committee regarding the student dress code. The committee also planned initiatives for next year and discussed ways to promote SVA over the summer. The next SVA meeting will be held in the fall, and the date will be announced as soon as it is available.

D. Administrative Reports/Recommendations**Superintendent's Report**

Superintendent Merritt began by congratulating the outstanding student journalists at P-CEP's newspaper "The Perspective" for their impressive performance at the 2024 Michigan Interscholastic Press Association awards. Ten P-CEP students were recognized at this competitive event, and the paper won 17 awards, including three first-place wins.

She also commended students in the P-CEP Stem Academy for their outstanding and innovative work. The Academy's 2024 senior showcase featured more than 80 capstone projects, highlighting pathways in engineering, biomedical, and computer science.

The P-CCS Community Education Department recently announced its new summer class lineup, which includes the return of the popular Safety Town Program. Superintendent Merritt encouraged the community to explore the numerous summer classes available on the P-CCS website.

Additionally, summer school registration is now open, offering a variety of in-person and virtual learning opportunities for P-CCS students. P-CEP credit recovery classes remain free, and additional information is available on the district website.

In closing, she shared highlights from the P-CEP honors events held this past week and extended congratulations to the graduating class of 2024. Starkweather Academy will hold its graduation commencement on June 6, and P-CEP commencement ceremonies will be held on June 9, 2024.

Finance and Operations - Jill Minnick2024-2025 Budget Process Update (Presentation)

Ms. Jill Minnick, Chief Finance and Operations Officer, provided an overview of the 2024-2025 budget, highlighting its connection to the P-CCS Dynamic Plan objectives. The presentation outlined the budget timeline, reviewed state budget proposals, and provided insights from the Consensus Revenue Estimating Conference (CREC). The district projects an enrollment of 16,100 students for the 2024-2025 school year and anticipates an increase in the foundation allowance by \$241 per pupil. The state-proposed budget also suggests increased weighted funding for At-Risk, ELL, and GSRP programs while maintaining 100% funding for special education. However, COVID/ESSER funds are expected to be discontinued. The budget transformation process identified \$2,383,000 in reductions through measures such as central office cuts, vendor contract adjustments, and other cost-saving strategies. She also outlined the next steps, including a public budget hearing scheduled for June 11, 2024, prior to the next regular board meeting. The Board must approve the district's 2024-2025 budget by June 30, 2024.

Board members were given an opportunity to comment and ask questions.

First Reading Resolutions

Consider approval of a Resolution for a Salem High School Chiller Replacement. Ms. Jill Minnick, Chief Finance and Operations Officer, provided an overview of this recommended purchase to replace a failed chiller, which has exceeded its expected lifespan. Train, Inc. is the recommended vendor for this project at a cost of \$412,013, to be paid with 2020 and 2023 bond funds. This price is based on the Omnia Project M1-yE8AAK-24-002 purchasing consortium. (First Reading)

Board members were given an opportunity to comment and ask questions.

Final Reading Resolutions

- **Action Item #24-05-78:** It was moved by Member Kehoe and seconded by Member Westra to Approve a Resolution to purchase P-CEP Computer Lab Equipment. People Driven Technology is the recommended vendor for this purchase for an amount not to exceed \$56,931.30. This purchase will be funded with 2020 and 2023 bond funds. (Final Reading)

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson
Nays: None
The motion was carried 7-0

- **Action Item #24-05-79:** It was moved by Member Kehoe and seconded by Member Westra to Approve a Resolution to purchase 200 Classroom Document Cameras. Department staff evaluated six models before recommending the purchase of 200 IPEVO VZ-R HDMI/USB Dual Mode USB 8MP Document cameras at a cost of \$199.85 each from Bluum of Minnesota. The total purchase will not exceed \$39,970 and will be funded using 2020 and 2023 bond funds. (Final Reading)

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson
Nays: None
The motion was carried 7-0

- **Action Item #24-05-80:** It was moved by Member Kehoe and seconded by Member Christenson to Approve a Resolution for Local District Vote on Wayne RESA 2024-2025 Budget. (First and Final Reading)

Ayes: Members Christenson, Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson
Nays: None
The motion was carried 7-0

E. Citizens' Comments

- None

F. Follow-up Board Questions

- During the Budget Update Presentation, Member Sidhu asked what the dollar amount would be if the district received 100% funding for special education.

G. Adjournment

President Wilson adjourned the Regular Meeting at 8:18 p.m.

Anupam Chugh Sidhu
Secretary, Board of Education

*Approved at the Regular Meeting of the Board of Education on 6-11-24/dr