

BOARD OF EDUCATION REGULAR MEETING MINUTES
June 11, 2024

The Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, met in a Regular Meeting on Tuesday, June 11, 2024, at 7 p.m. at the E. J. McClendon Educational Center, 454 S. Harvey Street, Plymouth, Michigan, 48170.

President Wilson called the Meeting to order at 7 p.m. in the Boardroom.

Ayes: Members Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 6-0

Present: Members Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Absent: Member Christenson

Administrators Present: Dr. Monica L. Merritt, Superintendent of Schools
Dr. Liz Vartanian-Gibbs, Assistant Superintendent of Student & Family Engagement
Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Ms. Jill Minnick, Chief Finance and Operations Officer
Ms. Bethany Rayl, Chief Academic and Innovation Officer
Mr. Abdul Madyun, Chief Human Resource Officer
Ms. Carly Rays, Assistant Director of Marketing and Promotion

Others Present: Ms. Diane Robertson, Executive Assistant to the Superintendent and Board
Mr. Josh Patterson, SVA Student Co-Chair
Mr. Brian Gesaman, McCarthy and Smith, Inc. Senior Project Manager
Mr. Derek Dinkeloo, TMP Architecture, Inc. Senior Associate

Josh Patterson led the Pledge of Allegiance.

2024-2025 Budget Hearing

The Budget and Truth in Taxation Hearing was called to order at 7:02 p.m. to allow the public to comment on the proposed budget for the 2024-2025 school year. Ms. Jill Minnick, Chief Finance and Operations Officer, presented an overview of the proposed budget, which must be adopted by June 30 each year. She provided financial fiscal year updates, reviewed revenue and expenditure assumptions, and discussed enrollment projections, estimated to be 16,100 students for the 2024-2025 school year. Ms. Minnick shared that the proposed budget aligns with the objectives of the P-CCS Dynamic Plan, incorporating short, mid, and long-term goals, and aligns financial resources to areas of greatest need, supporting all students. The presentation also included an overview of the support provided by tax levies and outlined the next steps in the budget process. The complete budget book is available for public viewing at the Board of Education office. Ms. Minnick also expressed gratitude to finance department staff members, Ms. Jody Malbon and Ms. Annette Jory, for their hard work and assistance during the budget season.

First Reading Resolution

Consider Approval of a Resolution to Adopt the Fiscal Year 2024-2025 Proposed Budget (First Reading)

Board members and citizens were given the opportunity to comment and ask questions on the proposed budget.

Citizens' Comments on the 2024-2025 Budget

- None

President Wilson called for a short recess at 7:26 p.m. The Regular Meeting was called to order at 7:30 p.m.

A. Adoption of the Agenda/Approval of the Consent Agenda

Action Item #24-06-81: It was moved by Member Sidhu and seconded by Member Picard to adopt the Agenda and the Consent Agenda as presented. The Consent Agenda consisted of New Hires, Leaves, Resignations, Retirements, Tenure Recommendations, Out-of-Country Field Trips, Special Meeting Minutes of May 28, 2024, Regular Meeting Minutes of May 28, 2024, Special Meeting Minutes of June 5, 2024, and First Reading Policies.

Ayes: Members Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 6-0

New Hires

McDaniel, Kayla	Director of Food and Nutrition Services Administration Building	Effective 6-12-24
Brindza, Tiffany	Accounts Payable & Billing Supervisor Administration Building	Effective 6-3-24

Leaves

Archer, Brent	Elementary Classroom Isbister Elementary School	Leave of Absence Effective 8-26-24 to 12-11-24
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Resignations

Hodge, Carolyn	Elementary Classroom Eriksson Elementary School	Resignation Effective 6-12-24
Kowalski, Caitlin	CI-High School Salem High School	Resignation Effective 6-12-24
Merryman, Molly	Spanish West Middle School	Resignation Effective 6-12-24

Retirements

Avis, Catherine	Co-Teach with General Ed Teacher Liberty Middle School	Retirement Effective 6-12-24
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Tenure Recommendations

Anderson, Amy	Elementary Classroom Hulsing Elementary School	Tenure Effective 6-30-24
Copee, Gordon	History Canton High School	Tenure Effective 6-30-24
Deweever, Kailey	Elementary Classroom Hoben Elementary School	Tenure Effective 6-30-24
Dooley, Rachel	Speech/Drama Plymouth High School	Tenure Effective 6-30-24
Drewyor, Kelsey	(0.8) CI-High School Canton High School	Tenure Effective 6-30-24
Grosz, Nicholas	Physical Education Elementary Hulsing Elementary School	Tenure Effective 6-30-24
Johnson, Lauren	Elementary Classroom Smith Elementary School	Tenure Effective 6-30-24
Vena, Karana	ELD Teacher Pioneer Middle School	Tenure Effective 6-30-24
Khorbatly, Mayssam	ELL Teacher Discovery Middle School	Tenure Effective 6-30-24
Knezek, Matthew	Math Canton High School	Tenure Effective 6-30-24
Laporte, Maria	Elementary Classroom Farrand Elementary School	Tenure Effective 6-30-24

Lengyel, Ashlee	Elementary Classroom Miller Elementary School	Tenure Effective 6-30-24
MacDonald, Courtney	Elementary Classroom Bird Elementary School	Tenure Effective 6-30-24
Mann, Alyson	Elementary Classroom Tonda Elementary School	Tenure Effective 6-30-24
McCormick, David	Physical Education Secondary Canton High School	Tenure Effective 6-30-24
Piraine, Kristen	Elementary Classroom Field Elementary School	Tenure Effective 6-30-24
Popp, Jacqueline	Language Arts Liberty Middle School	Tenure Effective 6-30-24
Pusilo, Danielle	Pre-K (GSRP) Allen Early Learning Academy	Tenure Effective 6-30-24
Rasolonjatovo, Chrystelle	Biology/Chemistry Canton High School	Tenure Effective 6-30-24
Raven, Andrew	Music Secondary Plymouth High School	Tenure Effective 6-30-24
Razzaqui, Narmeen	(0.45) Math Salem High School	Tenure Effective 6-30-24
Reese, Tamona	Elementary Classroom Field Elementary School	Tenure Effective 6-30-24
Rodriguez, Oliver	Music Secondary Plymouth High School	Tenure Effective 6-30-24
Sotherland, Alayna	Art Secondary Salem High School	Tenure Effective 6-30-24
Street, Sarah	Resource Room Canton High School	Tenure Effective 6-30-24
Vaughan, Brianna	Elementary Classroom Tonda Elementary School	Tenure Effective 6-30-24
Walker, Dominic	History Salem High School	Tenure Effective 6-30-24
Weatherspoon, Victoria	Elementary Classroom Tonda Elementary School	Tenure Effective 6-30-24

Out-of-Country Field Trips

- France and Germany – Salem High School (Grade 9-12)
- Italy – Canton High School (Grade 9-12)
- Peru – Plymouth High School (Grade 9-12)

Approval of Minutes

The Special Meeting Minutes of May 28, 2024, the Regular Meeting Minutes of May 28, 2024, and the Special Meeting Minutes of June 5, 2024, were approved as presented.

First Reading Policies

- Policy #2340 – Field Trips and Overnight Travel
- Policy #2370.01 – Online/Blended Learning Program

B. Celebrating Success

Member Picard presented the STARS Award (Students with Tenacity Achieving and Reaching Success) to the student staff members of P-CCS Radio Station 88.1 the Park. The station was recently recognized as the 2024 High School Station of the Year by the Michigan Association of Broadcasters, marking the seventh consecutive year it has been honored with this award. Station Managers Bill Keith and Assistant Manager John Kreger were

also honored with the Mary Beth Carroll Extra Miler Awards for their dedication and mentorship to 88.1 students and for contributing to the radio station's broadcasting success over the years.

C. Board Committee Reports/Action

President Report - Shawn Wilson

President Wilson congratulated the Class of 2024 and shared highlights from the recent graduation commencement ceremonies. He provided time for all board members to offer their well wishes to the seniors and to express gratitude to the teachers, staff, and community members who supported the graduates throughout their educational journey at P-CCS.

Student Performance and Achievement Committee (SPA) - Anupam Chugh Sidhu

Member Sidhu shared that the SPA Committee met on June 3, 2024, and reviewed the Spring Data presentation and a presentation regarding special positions and the district's return on investment. Member Westra shared updates from the School Spirit Committee and discussed a potential change to the timing of high school student assignments. Additionally, out-of-country field trips were also reviewed. The next SPA meeting will be in the fall, and the date will be published on the district website after the 2024-2025 calendar has been approved.

Policy Advisory Committee - Patti McCoin

Member McCoin shared that the Policy Committee has not met since the last Board meeting. The next policy meeting is scheduled for June 25, 2024, at 5:30 p.m. in the Collaboration Room at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Finance and Operations Committee - Patrick Kehoe

Member Kehoe shared that the F&O Committee met on June 6, 2024, and reviewed innovation hub/robotics site plans, the proposed 2024-2025 budget presentation, and the 2023-2024 final budget amendment. The committee also discussed the Wayne RESA Enhancement Millage. The next F&O meeting will be held on June 20, 2024, at 5 p.m. in the Boardroom at the E.J. McClendon Educational Center. Everyone is welcome to attend.

Student Voice in Action Committee – Josh Patterson and Sae Pawar

Josh Patterson, SVA co-chair, shared that the SVA Committee has not met since the last meeting. The next SVA meeting will be held in the fall, and the date will be published on the district website after the 2024-2025 calendar has been approved.

D. Administrative Reports/Recommendations

Superintendent's Report

Superintendent Merritt highlighted the recent P-CCS graduation commencement ceremonies and thanked the many staff members who organized these outstanding events. She congratulated the class of 2024 and wished them success in their future endeavors.

She announced a new initiative at Hulsing Elementary School to promote emotional well-being and foster a supportive learning environment. This fall, Hulsing will welcome Acey, a certified Good Citizen Dog who will become a Therapy Dog, thanks to a \$6,000 donation from the Plymouth Community United Way. Acey will stay with Principal Jennifer Chambers and her family and join her at school each day.

She also shared that the Bosch Community Fund awarded P-CCS a \$48,000 grant to purchase LEGO science and engineering kits, providing K-5 students with hands-on STEM experiences.

As the 2023-2024 school year comes to a close, Superintendent Merritt expressed her appreciation to our amazing students, teachers, and staff for an outstanding year and acknowledged the district's numerous recognitions and awards. She thanked P-CCS families, community partners, and the Board of Education for their invaluable support and commitment throughout the year to promote a culture of excellence and prepare our students for bright futures.

Finance and Operations - Jill Minnick

2023-2024 Final Budget Amendment (Presentation)

Ms. Jill Minnick, Chief Finance and Operations Officer, presented an overview of the 2023-2024 Final Budget Amendment. She reviewed financial statements for the fiscal year ending June 30, 2024, provided an overview of general fund revenue and expenditures, and discussed the district's final fund balance, projected to be 19.9%,

which is close to the original estimate. A printed version of the final budget amendment is accessible for review at the administration building and will also be published on the district website.

Board members were given an opportunity to comment and ask questions.

First Reading Resolutions

- Consider Approval of a Resolution for Awards for Bid Package #HS-4A - Canton High School Innovation Hub/Robotics Addition. Mr. Brian Gesaman, McCarthy & Smith Senior Project Manager, and Mr. Derek Dinkeloo, TMP Architecture, Inc. Senior Associate, provided a review of site plans and scope of work for this project. 136 bids were received, and the bond construction team conducted post-bid interviews with the low-qualified bidders for each scope of work. Bid summaries and tabulations were reviewed. The recommended awards total \$2,610,446 and will be paid from 2020 and 2023 bond funds. (First Reading)

Board members were given an opportunity to comment and ask questions.

Final Reading Resolutions

- **Action Item #24-06-82:** It was moved by Member Kehoe and seconded by Member Sidhu to Approve a Resolution to Adopt the 2023-2024 Final Budget Amendment (First and Final Reading)

Ayes: Members Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 6-0

- **Action Item #24-06-83:** It was moved by Member Kehoe and seconded by Member Westra to Approve a Resolution for a Salem High School Chiller Replacement. The current unit has failed and has exceeded its expected lifespan. Train, Inc. is the recommended vendor for this project at the cost of \$412,013. This purchase will be paid with 2020 and 2023 bond funds. (Final Reading)

Ayes: Members Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 6-0

E. Citizens' Comments

- Corinne Alt spoke on medical emergency procedures at P-CEP athletic events.

F. Discussion

- Member Sidhu asked her Board colleagues to forward committee updates and a list of events attended for inclusion in the next Board newsletter.

G. Follow-up Board Questions

- None

President Wilson called for a recess at 8:47 pm. The meeting reconvened at 8:52 p.m.

H. Closed Session

It was moved by Member Kehoe and seconded by Member Westra to move into a Closed Session for the purpose of an Attorney-Client Privilege Matter.

Pursuant to Section 8(1)(h) of the Open Meetings Act to Consider Material Exempt from Discussion or Disclosure by State or Federal Statute, being Attorney-Client Privilege Documents, which are exempt from the Freedom of Information Act Pursuant to MCL 15.243(1)(g).

Ayes: Members Kehoe, McCoin, Picard, Sidhu, Westra, and Wilson

Nays: None

The motion was carried 6-0

The Board moved into a Closed Session at 8:53 p.m.

Administrators Present: Dr. Monica L. Merritt, Superintendent of Schools
Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Ms. Beth Rayl, Chief Academic and Innovation Officer

Others Present: Ms. Diane Robertson, Executive Assistant to the Superintendent and Board

*Member Wilson left the meeting at 9:23 p.m.

It was moved by Member Kehoe and seconded by Member Westra to adjourn the Closed Session at 10:10 p.m.

Ayes: Members Kehoe, McCoin, Picard, Sidhu, and Westra

Nays: None

The motion was carried 5-0

I. Adjournment

The Regular Meeting was adjourned at 10:11 p.m.

Anupam Chugh Sidhu
Secretary, Board of Education

*Approved at the Regular Meeting of the Board of Education on 6-25-24/dr