

Hoben Elementary School (15/16 School Year)

Title 1 Part A Parent Involvement Plan

Vision

Parents are their children's first and most important teachers. When the school and parents are involved cooperatively, positive results occur. These include high student achievement, reduced absenteeism, improved behavior, and a feeling of confidence regarding the partnership between home and school.

Part I: Policy Involvement

The Hoben Elementary School Title 1 Part A Involvement Policy will be created as a collaborative effort between parents and staff at the beginning of the 15/16 school year. The updated version of this policy will be available to all stakeholders once it is finalized. Parents will play a key role in the development of this policy and we will continue to utilize their feedback and suggestions in order to update and improve our Title 1 Program: 1118 (b)

Convene an annual meeting: 1118 (c) (1)

Hoben Elementary School will:

- Hold an annual school-wide Title 1 Annual Meeting at the beginning of the school year.
- The purpose of the meeting will be to share the Title 1 Plan, review the School Parent Involvement Policy, and to explain our Title 1 program and how parents can be involved to help their child be successful.
- Parents of the eligible students will be invited to the meeting.

Offer flexible meeting times and varied activities designed to support and encourage the involvement of all parents: 1118 (c) (2)

Hoben Elementary School will ensure the involvement of all parents by offering the following activities:

- Curriculum Nights
- Parent Coffees and Workshops
- Parent Conferences
- Hoben Council Meetings
- Flexible IEP times
- Math Night
- Literacy Night
- Volunteers in the classroom and the media center
- Music Programs
- Kindergarten Spring Sing
- Writing Celebrations
- Mother's Day Tea
- Donuts with Dad
- Olympic Reading
- Skimmer Regatta

Involve parents in planning, reviewing, and improving the Title 1 Part A program, School Improvement Plan, and the School and District Parent Involvement Policy: 1118 (c) (3)

Hoben Elementary School will ensure the involvement of parents in planning and reviewing the Title 1 Part A Program and the School Improvement Plan by:

- Reviewing these components at the Annual Meeting
- Posting the Parent Involvement Policy for parents to review during November Parent Teacher conferences in a visible location
- Reviewing and distributing Parent Compacts at parent-teacher conferences
- Conducting a Parent Survey at Parent Teacher conferences for all parents
- Reviewing and revising the Parent Involvement Policy and the School Improvement Plan based on survey results
- Expanding all avenues of communication with parents (school newsletter, classroom newsletters, District publications and website) to increase parent involvement at our school

Provide timely information about Title 1 Program, the academic curriculum, assessments used to measure progress, and grade level expectations: 1118 (c) (4) (A) (B)

Hoben Elementary School will provide timely information through:

- Title 1 Annual Meeting
- Fall Curriculum Nights
- Parent conferences (December/additional conferences upon parent request)
- School/Classroom Newsletters/District Newsletters
- Progress Reports and Report Cards
- District Web Site - Policy and Compact available on website
- Parent Conferences with intervention specialists
- Kindergarten Orientation
- Parent Workshops (childcare provided)
- Home or Work Visits (When needed)
- Daily Take Home Folders
- Hoben Handbook for Families (Electronic and Paper Version)
- Assignment Books for Students in Grades 3-5

Provide parents the opportunity to interact with teachers regarding the education of their children. Include parents in the decision-making process and utilize their suggestions for improvement. Revise the School-Wide plan to meet student and parent needs and share revisions with LEA: 1118 (c) (4) (C) & 1118 (c) (5)

Hoben Elementary School will provide parents an opportunity to interact with their children's school by:

- Discussing the School Improvement Plan at Hoben Council Meetings
- Conducting a Parent Survey after conferences for all parents
- Parent conferences (December/additional conferences upon parent request)
- Telephone Calls/E-mail correspondence between parents, teachers and school

Part II: Share Responsibilities for High Student Academic Achievement

Develop jointly with parents and teachers a School/Parent/Student Compact. The compact will outline ways in which the parents, school staff, and students will work together to ensure high student academic achievement. The compact will be reviewed and discussed during fall parent-teacher conferences: 1118 (d) (1) & 1118 (d) (2) (A)

Hoben Elementary School will develop a School/Parent/Student compact:

- The Parent/Teacher/Student compact is developed by stakeholders and reviewed annually. The compact is reviewed and given to all parents at the Parent-Teacher Conference. Teachers discuss how the compact relates to the success of each individual child. This ensures a strong home/school connection and allows all stakeholders to have a voice.

Provide frequent reports to parents on their children's progress: 1118 (d) (2) (B)

Hoben Elementary School will provide various academic reports to parents:

- Report Cards (Three times per year)
- Progress reports available on an as-needed basis
- Parent Teacher Conferences (December, April, additional conferences available upon request)
- Classroom Rubrics for Academic Areas
- NWEA Parent Reports sent home three times per year.

Afford parents reasonable access to staff. Provide opportunities for parents to volunteer, participate and observe in their child's classroom: 1118 (d) (2) (C)

Hoben Elementary School has an open door policy for parents with both administration and staff. In addition, parents are encouraged to participate in the following activities:

- Hoben Council (Parent Teacher Organization)
- Parent Classroom Volunteers
- Media Center Volunteers
- Chaperones on Field Trips
- Homework support for their child
- Robotics Club
- Guest Readers

Part III: Building Capacity for Involvement

Provide information and assistance to parents regarding the state and local academic standards and assessments: 1118 (e) (1)

To ensure that parents are informed about academic standards and assessments, Hoben Elementary School will provide the following:

- Parent Conferences (December, additional conferences available upon request)
- Share the grade level curriculum with parents at Curriculum Night
- ELPA results for EL students sent to parents
- Local assessment information (DRA, QRI, Rigby, NWEA results and/or district common assessments) shared with parents at conferences
- Students receiving additional assistance will be progress monitored on a monthly or bi-weekly basis depending on student need. Information will be shared with parents when appropriate.
- Literary Interventionist and Math Interventionist available at conferences to provide information and answer questions about assessments
- Fall Kindergarten Curriculum Night: Teachers share Kindergarten expectations and provide all parents with examples of at home activities to help their child reach their highest potential.

Provide materials and training to parents: 1118 (e) (2)

Hoben Elementary School offers training and materials to parents through the following events and activities:

- Kindergarten Orientation for parents and students
- Parent Workshops
- At-home reading program for all students
- Provide lists of community resources to individual parents and assistance in accessing these resources, as needed
- Summer Reading Program
- Weekly school newsletters/Classroom newsletters/District publications
- District Website Parent Tab - provides parents with materials and resources to help their child achieve success

Educate teachers, Title 1 staff and principals regarding the value of parent involvement, ways to communicate effectively with parents, and implementation of parent programs: 1118 (e) (3)

- Hoben Elementary School values and respects parent involvement in the school community. Parent involvement will be incorporated at our school. Staff will share ideas for effective parent communication. When situations occur that involve students or the welfare of the entire school community, parents are always the first point of contact. Multiple avenues will be used to communicate with parents.

Coordinate parent involvement activities with other programs: 1118 (e) (4)

Hoben Elementary School will work to coordinate programs to ensure success for all:

- Transition to Kindergarten: activities to educate preschool parents of Kindergarten expectations (see plan)
- Hoben Council Meeting
- Kindergarten Playground Event
- Kindergarten Orientation
- Building Tours
- District-wide Elementary Orientation

Inform parents of school and parent programs in a timely and practical format in a language they can understand: 1118 (e) (5)

To ensure that all parents are informed in a timely and user-friendly manner, Hoben Elementary will provide:

- Daily Take Home Folders
- School Newsletter/Classroom Newsletters/District Newsletters/email written in a language parents can understand
- Assignment Books for Students in Grades 3-5

Provide support for parental involvement at their request: 1118 (e) (14)

Hoben Elementary School will make every effort to support our parents and make sure their needs are met:

- Make every effort to accommodate parent requests to ensure that students and parents individual needs are met in order to foster more positive parent involvement

Part IV: Accessibility

Parent involvement activities accessible to all parents, including those with disabilities and parents who use English as their 2nd language: 1118 (f)

Hoben Elementary School will provide:

- Flexible Meeting Times
- Handicapped Accessible Facilities
- Home Visits (as needed)
- Phone Conferences (Bilingual interpreter, as needed)
- School Newsletter/Classroom Newsletters/District Publications
- Collaboration with community agencies (as needed)